



EAST (INNER) AREA COMMITTEE

**Meeting to be held in Civic Hall, Leeds on
Thursday, 16th May, 2013 at 5.30 pm**

MEMBERSHIP

Councillors

M Ingham	-	Burmantofts and Richmond Hill;
A Khan	-	Burmantofts and Richmond Hill;
R Grahame	-	Burmantofts and Richmond Hill;
A Hussain	-	Gipton and Harehills;
K Maqsood	-	Gipton and Harehills;
R Harington	-	Gipton and Harehills;
G Hyde	-	Killingbeck and Seacroft;
B Selby	-	Killingbeck and Seacroft;
V Morgan	-	Killingbeck and Seacroft;

Co-optees

Imran Khan	-	Harehills Forum
Grace Mangwanya	-	Gipton CLT
Rod Manners	-	Killingbeck & Seacroft CLT

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**Area Leader:
Rory Barke
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A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 24 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <ol style="list-style-type: none"> 1. To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2. To consider whether or not to accept the officers recommendation in respect of the above information. 3. If the recommendation is accepted, to formally pass the following resolution:- RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 or Section 100A(4) of the Local Government Act 1972 as appropriate, the public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-‘ 	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES</p> <p>To confirm as a correct record the minutes of the meeting held on 21st March 2013</p> <p>(copy attached)</p>	1 - 8
8			<p>MATTERS ARISING</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p>ELECTION OF AREA COMMITTEE CHAIR FOR THE 2013/14 MUNICIPAL YEAR</p> <p>To consider the report of the Chief Officer, Democratic and Central Services, on arrangements for the East Inner Area Committee to elect the Chair of the Committee for the 2013/14 Municipal Year, in accordance with the Area Committee Procedure Rules.</p> <p>(Report attached)(Time – 10 minutes)</p>	9 - 14
10	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<p>WELLBEING FUND</p> <p>To consider the report of the ENE Area Leader providing an overview of the spending to date and presenting a number of funding requests for new projects seeking support</p> <p>(Report attached) (Time - 5 minutes)</p>	15 - 20
11			<p>DATE AND TIME OF NEXT MEETING</p> <p>To note the date and time of the next meeting as Thursday 20th June 2013 at 5.30 pm. This meeting will be held at Harehills Primary School</p>	

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Agenda Item 7

EAST (INNER) AREA COMMITTEE

THURSDAY, 21ST MARCH, 2013

PRESENT: Councillor G Hyde in the Chair

Councillors A Hussain, B Selby, V Morgan,
M Ingham, A Khan, R Grahame,
K Maqsood and R Harington

Ms G Mangwanya – Gipton CLT
Mr R Manners – Killingbeck & Seacroft CLT

79 **Late Items**

No formal late items of business were added to the agenda however the following supplementary documents had been made available prior to the meeting:

Agenda item 9 – Childrens Services Update – a case study in respect of improving school attendance (minute 85 refers)

Agenda item 10 – Neighbourhood Improvement Plans – Further detail in respect of the Gipton NIP (minute 87 refers)

Agenda item 13 – Sustainable Communities – A3 versions of the A4 plans contained within the report and an additional covering report were tabled for ease of reference (minute 89 refers)

80 **Declaration of Disclosable Pecuniary Interests**

There were no declarations of interest

81 **Apologies for Absence**

Apologies for absence were received from Mr I Khan, Harehills Forum

82 **Open Forum**

No matters were raised under the Open Forum

83 **Minutes**

RESOLVED – That the minutes of the previous meeting held 7th February 2013 be agreed as a correct record

84 **Matters Arising**

Minute 71- Welfare Reform – Councillor R Grahame indicated his concern that greater prominence should be given to the impact of the Welfare Reform changes on the provision of social services

Minute 75 – Area Update – EIAC noted that the final version of the Business Plan, which was approved in draft form at the previous meeting was now available. Hard copies of the document were available at the meeting.

85 **Children's Services Area Committee Update Report**

The Director of Children's Services submitted a report providing information on local outcomes for children and young people within the EIAC locality,

setting the information in context with a broad summary of city level performance.

Mr P Brennan, Deputy Director, Children's Services and Mrs G Mayfield, Targeted Services Area Lead (ENE), Children's Services attended the meeting and introduced the report by highlighting the challenges faced in the EIAC locality as being attendance; school improvement and the high number of vulnerable families and the need to ensure the area receives appropriate share of resources.

Members discussed the following key issues:

- The impact of child poverty on the long term prospects for children and measures taken by the Department to support vulnerable families, noting the comment that this issue should be tackled through a range of services
- The importance of the partnerships required with other service providers/clusters to create a package of support for the most vulnerable young people
- The measures employed to encourage attendance, deal with unauthorised absences and the support offered by the Department to School Governors dealing with attendance cases. A case study was tabled to illustrate the holistic approach to service provision for vulnerable families. Members requested a breakdown of figures for non-attendance by ward and by school and information on improving attendance targets for individual clusters, along with contact details for relevant attendance officers.
- The review and rating for a Childrens Home within the EIAC area. It was agreed that details of the matter should be sent directly to the relevant ward members
- The need to continue to encourage large city centre developments to make use of the local employment market, noting the model utilised throughout the Trinity Development
- Measures to identify and encourage practical learning modules and whether there were the resources available to develop that model of learning which could encourage pupils to develop respect between themselves and improve attendance

Officers noted a request to provide statistics on a ward by ward basis in respect of the numbers of looked after children and the number of NEETs on a regular basis. Members felt having detail would assist in determining when and how the additional resources being supplied were having an impact and improving

RESOLVED –

- a) To note the content of the report.
- b) That the feedback and comments made by Members on the contents of the report be noted
- c) That having considered the report, EIAC confirmed support for any future funding request intended to provide financial support to young people wanting to access the National Citizen Service programme who are unable to self-fund.

- d) That the following data be supplied directly to EIAC members within 14 days:
 - a. a breakdown of figures for non-attendance by ward and by school
 - b. details of the improving attendance targets for the individual clusters, the action being taken with local schools to tackle non-attendance and the contact details for the relevant attendance officers
- e) That the following information be supplied to ward members:
 - a. details of the review and rating for a Childrens Home within the EIAC area.
 - b. statistics on a ward basis in respect of the numbers of looked after children
 - c. statistics on a ward basis in respect of the number of NEETs
- f) That a report on the issues outlined in d) above be included regularly on the agenda for future EIAC meetings

86 Environmental SLA

EIAC considered the report of the ENE Locality Manager, Environment and Neighbourhoods presented in order to consult Members on which existing and new priorities the Area Committee would like to see addressed in the Service Level Agreement (SLA) for 2013/14, the intention being to present the refreshed SLA to the June meeting for approval.

John Woolmer, ENE Locality Manager, attended the meeting and highlighted the progress made with the new responsibilities included in the 2012/13 SLA.

The scope for enhanced local provision and the environmental issues which could be addressed with additional local resource had been considered by the EIAC Environmental Sub Group. The Sub Group suggested the Team focus on streets/land where estate design caused problems through a more multi-faceted approach. A share of £250k Housing Revenue Account funding had now been identified which would support the enhanced provision, however to ensure meaningful additional provision, the Area Committee should consider match funding the HRA. Members noted that the HRA monies were intended for use in predominantly council owned housing areas – which would exclude Harehills. The Sub Group had therefore proposed that any EIAC match funding would ensure all six of the identified problematic neighbourhoods within the EIAC area were included. Further work was required to develop a bid for EIAC to consider in the future, but Members were supportive of the initiative and the request to support it in principle to a maximum of £40k. The Locality Manager agreed to develop the proposals at risk so that implementation would not be unnecessarily delayed.

The report also set out proposals to develop supplementary reporting mechanisms, arising from joint working to tackle the environmental condition of neighbourhoods with Waste Management Services, Parks & Countryside and Highways. The additional reporting would enable Members to influence the targeting of resources and understand better the opportunities to support and improve issues such as local recycling rates. Their views on the type of

performance information they required to help understand and influence these issues were sought.

Members expressed their thanks to the Team, noting the improvements identified within the respective localities. Members then went onto discuss the impact of highways works on refuse/bin collections and the need for liaison between the departments to ensure collections were not missed in order to prevent fly-tipping. The Locality Manager reported that the sharing of information between services on issues such as road closures was much improved, but that closures do not always happen as planned. EIAC identified the following matters to be referred to the Environmental Sub Group for detailed consideration:

- The number, nature and outcome of the legal notices served in the Sandhurst locality
- The design and types of refuse lorries used in back streets and the reasons why litter seems to be being deposited on the ground when bins are tipped in to the back and often left.

Members also raised specific concerns including litter picking in the Bancroft's area, gulley cleansing on the A64, green bin collections in the Cross Green area, littering around Beckett Street and were advised that although not all those issues fall within the direct remit of the service, their concerns would be communicated to the relevant LCC department and the Locality Manager would provide assistance to finding solutions where possible. Members noted that refuse collection was not within the remit of the Locality Team service and requested that the relevant officer be invited to attend a future meeting to discuss Members concerns.

(Councillor Maqsood withdrew from the meeting at this point)

87 Inner East Neighbourhood Improvement Plans 2013/14

The ENE Area Leader submitted a report providing an overview of the work undertaken in the Inner East priority neighbourhoods during the last 12 months by the Area Support Team for Burmantofts & Richmond Hill, Harehills, Seacroft and Gipton. The report also provided an update on the latest Neighbourhood Index profiles and presented the emerging priorities to be tackled through the Neighbourhood Improvement Plans for 2013/14 for approval.

The Neighbourhood Improvement Plans for each of the localities were included within the report

RESOLVED –

- a) That the contents of the report and the comments made by the Committee be noted
- b) That the Neighbourhood Improvement Plans for 2013/14 be endorsed by East Inner Area Committee for implementation

(Councillor Maqsood re-joined the meeting at this point)

88 Probation Service Community Payback Contract Review

The ENE Area Leader submitted a report providing a summary of the range of tasks undertaken by the Probation Service during 2012/13 and seeking consideration of whether or not the Area Committee wished to allocate Well-being funding to continue to support the work of the Probation Service within the Inner East area.

EIAC Environmental Sub Group had considered the contract, which supports a range of tasks to enhance the work of the Area Support Team and its partners, however costs had increased from 2012/13 and the current level of funding would equate to 52 days per year at a cost of £9,762. The report also contained alternative options for service provision.

EIAC considered carefully considered both options, noting that the alternative options would need to be further developed if they were to be pursued.

Members discussed the following:

- The ability of the Probation Service to continue to provide the “Community Payback” scheme, should similar increased funding requests be submitted to, and refused by, other organisations and the impact this would have on those participating in the scheme. Members agreed that their concern should be referred to the Police Community Safety Partnership.
- The services which could be provided by other sources, specifically the Environmental Locality Team,
- The service that could be provided by the Probation Service should funding be refused

RESOLVED -

- a) That the request for funding of £9,762 to provide a 52 day a year Probation Service Community Payback resource be refused
- b) That officers be requested to further develop alternative options for service provision.
- c) That officers be requested to raise the concerns expressed by Members in respect of the future delivery of the Community Payback Service be referred to the Police Community Safety Partnership

(Councillor Harington joined the meeting at this point)

89 Sustainable Communities Investment Programme - Cross Green and Nevilles

The Director of Environment & Neighbourhoods presented a report for information on a recent decision by Executive Board to support funding for a programme to deliver energy efficiency works to homes and environmental improvements in the neighbourhoods of Cross Green and the Nevilles. The report also set out the rationale for delivery in these neighbourhoods, the proposed projects, outline costs, and timescales for delivery.

Mrs C Smith attended the meeting and highlighted the works proposed through the £6.2m investment programme. EIAC expressed support for the scheme and noted the intention to seek Members comments on the public

consultation documents and to report back to the Committee once the procurement process had been completed.

RESOLVED – To note the contents of the report

90 Development of Area Lead Role

The Assistant Chief Executive, Customer Access and Performance, submitted a report on the review of area working which was completed in December 2012 resulting in a number of recommendations being agreed by Executive Board. One key recommendation was to develop and strengthen the existing local “Champion role” and re-launch this as an Area Lead role the aim being to strengthen links with the Executive Member and Council services, improve training and support and encourage both formal and informal links to relevant partners.

EIAC broadly welcomed the initial proposals and noted the suggestion that Area Leads should be provided with a schedule of projects and initiatives undertaken within their portfolio in order to provide them with a basis to monitor, review and challenge the projects.

RESOLVED –

- a) That the contents of the report be noted
- b) That the comments expressed by Members be noted in order to inform the revisions to the Area Lead role prior to its introduction in the new municipal year

91 Wellbeing Fund

The ENE Area Leader submitted a report providing an overview of spending to date and seeking consideration of a number of new projects requesting funding.

The report also included a suggested budget plan for the 2013/14 Municipal Year for Members approval. It was noted that, subject to all approved schemes taking up funding prior to the end of this financial year, EIAC would have £2,340.49 remaining in the Wellbeing budget to be carried forward into 2013/14. The report contained certain assumptions for next years allocation, subject to the approval of the Council budget, which suggested that the Wellbeing fund for 2013/14 would be £265,327.67.

The report included proposals to ring-fence the following:

3 x Neighbourhood Manager posts	£92,717.00 (as agreed in December 2012
CCTV	£15,000.00
Community Engagement Budget	£3,000.00

Further to that and taking into account the agreement in principle to fund £40k for Environmental Services made earlier at the meeting, the total amount available for each ward would be £37,348k for 2013/14.

RESOLVED –

- a) That having considered the project proposals, approval be given to the following grants:
 - a Holistic Health £2,329.00
 - b IT suite at Ebor Gardens Community £7,500.00

	Centre	
c	CCTV contracts	£15,000.00
d	Summer Holiday Programme	£30,000.00

- b) That the suggested budget plan for 2013/14 as set out in the submitted report be approved

92 Area Chairs Minutes

RESOLVED – To note the contents of the minutes of the Area Chairs Forum meeting held 9th January 2013

93 Dates, Times and Venues of Area Committee meetings for the 2013/14 Municipal Year

The Chief Officer (Democratic and Central Services) submitted report setting out a proposed schedule of meetings for EIAC for the forthcoming Municipal Year for Members consideration. The report indicated that venues for each of the meetings would be confirmed in due course, furthermore, the May 2014 meeting would be confirmed once the date for Annual Council 2014 had been finalised having regard to the date of the 2014 Local Elections.

Members considered whether they wished to continue with the Committee's current meeting and venue arrangements and

RESOLVED –

- a) To agree the following schedule of meetings and venues:
 Thursday 20th June 2013 - Venue to be confirmed
 TUESDAY 3rd September 2013 – Venue to be confirmed
 Thursday 17th October 2013 – Civic Hall Leeds
 Thursday 5th December 2013 – Civic Hall Leeds
 Thursday 6th February 2014 - Civic Hall Leeds
 Thursday 20th March 2014 – Venue to be confirmed
 May/June 2014 - Civic Hall
- b) That approval be given for the Chair, in consultation with Area Management Officers, to agree the arrangements for the May 2014 meeting (the main purpose for which is to elect a Chair for the forthcoming municipal year), with all Committee Members. Relevant parties will be informed of the arrangements for the meeting at the earliest opportunity, once the date of the Annual Council Meeting for 2014 has been finalised.

94 Date and time of the Next Meeting

RESOLVED – To note that the date of the next meeting has been changed to Thursday 16th May 2013 at 5.30 pm in the Civic Hall, Leeds

95 Any Other Business

Lincoln Green Open Day – EIAC noted the invitation to attend the opening of the ICT Suite at Lincoln Green Community Centre on 26th March 2013 at 1.00pm

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Report of Chief Officer (Democratic and Central Services)

Report to East Inner Area Committee

Date: 16th May 2013

Subject: Election of Area Committee Chair for the 2013/2014 Municipal Year

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<i>If relevant, name(s) of Ward(s):</i>		
Burmantofts & Richmond Hill		
Gipton & Harehills		
Killingbeck & Seacroft		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<i>If relevant, Access to Information Procedure Rule number:</i>		
Appendix number:		

Summary of main issues

1. Area Committee Procedure Rules require that the Chair of each Area Committee will be elected from amongst the City Councillors eligible to serve on that Committee.
2. Following the closure of nominations for the position of Chair, and prior to the Annual Council Meeting, Area Committees are required to meet to elect a Chair for the forthcoming Municipal Year.
3. Therefore, the Area Committee is recommended to elect a Chair for the 2013/2014 Municipal Year, from amongst the nominations which have been received. The Area Committee will be informed at the meeting of the nominations which have been received for the position of Chair.

Recommendations

4. Members of the Area Committee are recommended to elect an Area Committee Chair for the 2013/2014 Municipal Year, from amongst the nominations which have been received.

1 Purpose of this report

- 1.1 The purpose of the report is to explain the arrangements for the annual election of Chairs for Area Committees and that in line with this process, to recommend that the Area Committee elect a Chair for the 2013/2014 municipal year.

2 Background information

- 2.1 Article 10 of the Council's Constitution sets out the composition, functions and role of Area Committees.
- 2.2 Paragraph 5 of the Area Committee Procedure Rules deals with the process by which Chairs for Area Committees are elected. Attached as appendix 1.

3 Main issues

- 3.1 The Area Committee Procedure Rules state that the Chair of each Area Committee will be elected from amongst the City Councillors eligible to serve on that Committee.
- 3.2 Each Political Group with Members elected within an Area Committee's boundary may submit a nomination from amongst Members on the Area Committee to Chair that Committee, via the Group Whip. An independent Member may also put forward a nomination.
- 3.3 The deadline for the submission of nominations for the position of Chair was 5.00pm on 15th May 2013. The Area Committee will be notified at the meeting of the nominations which have been received, prior to the election taking place.
- 3.4 The Procedure Rules state that following the closure of nominations and before the Annual Council Meeting, Area Committees will meet to agree the election of Chair for the forthcoming Municipal Year.
- 3.5 The Chair will be elected by an overall majority of first votes cast by those Members eligible to do so and present at the meeting. The Member presiding at the meeting as Chair will have no second or casting vote. If no overall majority is achieved, then the nominee with the smallest number of votes will be eliminated from consideration and the vote repeated.
- 3.6 Where an overall majority of votes cannot be obtained, or it is not possible to hold or convene a quorate meeting of the Area Committee, or for any other reason a decision is not possible in advance of the Annual Council Meeting, then the appointment will be made at the Annual Council Meeting.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 All Group Whips have been given due notice of the deadlines relating to the submission of nominations for the position of Area Committee Chairs, and have been provided with details of the process.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 There are no specific implications relating to equality and diversity or cohesion and integration arising from this report.

4.3 Council policies and City Priorities

4.3.2 Operational and effective Area Committee meetings, which facilitate a widely accessible but robust decision making forum are in line with the Council's Policies and City Priorities. In order for such meetings to take place, an eligible City Councillor must be properly elected to the position of Area Committee Chair.

4.4 Resources and value for money

4.4.3 There are no direct resource implications arising from the submission of this report to the Area Committee.

4.5 Legal Implications, Access to Information and Call In

4.5.4 This report is not subject to Call In, as the Executive and Decision Making Procedure Rules state that the power to Call In decisions does not extend to those decisions taken by Area Committees.

4.5.5 The process summarised above regarding the election of Area Committee Chairs is in line with the Area Committee Procedure Rules.

4.6 Risk Management

4.6.6 There are no risks directly arising from the submission of this report to the Area Committee, however, not electing a Chair for the 2013/14 municipal year at this meeting will mean that the matter would have to be resolved at the Annual Council Meeting.

5 Conclusions

5.1 The Area Committee Procedure Rules state that the Chair of each Area Committee will be elected from amongst the City Councillors eligible to serve on that Committee, and that between the closure of nominations (5.00pm, 15th May 2013) and the Annual Council Meeting (6.00pm, 20th May 2013), the Area Committee will meet to agree the election of Chair for the forthcoming Municipal Year. The Committee therefore is recommended to elect a Chair at this meeting for the 2013/2014 Municipal Year, from the nominations which have been received.

6 Recommendations

6.1 Members of the Area Committee are recommended to elect an Area Committee Chair for the 2013/2014 Municipal Year, from amongst the named nominations which have been received.

7 Background documents¹

None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

5.0 ELECTION OF CHAIR

- 5.1 The Chair of each Area Committee will be elected, from amongst the City Councillors eligible to serve on that Committee.
- 5.2 Each political Group¹ with Members elected within an Area Committee area may put forward a nomination from amongst Members on the Area Committee to Chair the Area Committee. An Independent Member may also put forward a nomination.
- 5.3 All nominations must be notified to the Head of Governance Services by no later than 5pm the day before the meeting convened to consider the appointment of the Chair. The Head Of Governance Services will give appropriate notice to whips and Independent Members of this deadline.
- 5.4 Area Committees will meet to agree the election of Chair for the forthcoming Municipal Year during the period that is the first working day after the nomination process closes, and the last working day that is the day before the Annual Council Meeting.
- 5.5 The Chair will be elected by overall majority of first votes cast by those Members eligible to do so and present at the meeting, the member presiding at the meeting will have no second or casting vote. If no overall majority is achieved, then the nominee with the smallest number of votes will be eliminated from consideration and the vote repeated.
- 5.6 All agreed appointments will be reported to the Annual Council Meeting.
- 5.7 Where an overall majority of votes cannot be obtained, or it is not possible to convene, or hold, a meeting of the Area Committee, or, for any other reason a decision is not possible in advance of the Annual Council Meeting, the Annual Council Meeting will appoint the Chair.
- 5.8 Where it has not been possible to hold a meeting of the Area Committee and the Annual Council Meeting is required to consider more than one nomination for the position of Chair, the Chair will be elected by overall majority of votes cast by those Members of the Area Committee eligible to do so and present at the Council meeting. If no overall majority is achieved, then the nominee with the smallest number of votes will be eliminated from consideration and the vote repeated.
- 5.9 Where an overall majority of votes cannot be obtained by votes cast by those Members of the Area Committee eligible to do so and present at the Council meeting, the vote will be widened to include all Members of Council. The nominee with the overall majority of votes cast by members of Council will be appointed as the Chair of the Area Committee.

¹ A nomination from a political group must be forwarded by a Whip

- 5.10 Where it has not been possible to hold a meeting of the Area Committee and the Annual Council Meeting is required to consider an unopposed nomination for the position of Chair, the unopposed nominee will be elected by the Council.
- 5.11 Where Council has made an appointment of Chair of an Area Committee the decision will be reported to the relevant Area Committee.

Report of ENE Area Leader

Report to Inner East Area Committee

Date: 16th May 2013

Subject: Wellbeing Fund

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Killingbeck & Seacroft Gipton & Harehills Burmantofts & Richmond Hill
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

This report provides an overview of spending to date, and presents for consideration a number of new project proposals requesting funding.

Recommendations

- 1) To consider the following project proposals and approve where appropriate the amount of grant to be awarded:

Lark in the Park	£1,000
BRH litter bins	£1,660.50
Haselwood Dene Underpass	£3,619.23
Youth Services Tradex Sports project	£3,750

Purpose of this report

- 1.0 The purpose of this report is to provide the Area Committee with details of its well being fund spend, including details of new projects for consideration.

Background information

- 2.0 Each of the ten Area Committees receives an allocation of revenue funding. The amount of funding for each Area Committee is determined by a formula based on 50% population and 50% deprivation in each area, which has been previously agreed by the Council's Executive Board.
- 2.1 It has been agreed that the revenue wellbeing budget for the Inner East Area Committee for 2013/14, based on these calculations is £261,760. This is the same revenue budget that was allocated last year. Carryover of uncommitted revenue funds from 2012/13 has also continued, and added to this the additional underspend as reported at June Area Committee the total budget for 2012/13 is £364,606.98. It must be noted by the Area Committee that this figure includes schemes approved and ongoing from 2012/13 which are carried forward to be paid.
- 2.2 As agreed at the March 2013 meeting, once the agreed topsliced projects are removed the remaining budget will be split three ways between the wards. Including this additional carry forward figure, the amount available for each ward for spend in 2013/14 is £38,203.55.
- 2.3 From the ward allocations the Area Committee agreed to set aside a pot for small grants and pot/s for Tasking teams, these pots are as follows;

Killingbeck & Seacroft

Small grants	£5,000
Tasking	£6,000

Gipton & Harehills

Small Grants	£5,000
Gipton Tasking	£4,500
Harehills Tasking	£4,500

Burmantofts & Richmond Hill

Small Grants	£2,000
Tasking	£9,000

- 2.4 Wellbeing fund applications are considered at the relevant Ward Member meetings, where possible, for Members recommendations to the Area Committee prior to the meeting.
- 2.5 The Area Committee Wellbeing fund is used to commission activity and projects which support activities in the Neighbourhood Improvement Plans which in turn support the overarching priorities of the Community Charter, and the themes of the Leeds Strategic Plan. Applications are also accepted from organisations in the local area who can demonstrate that their project supports these priorities. These

projects are monitored quarterly on progress, with a final evaluation taking place when the project is completed.

- 2.6 **Appendix A** to this report shows projects approved in 2013/14. It also shows projects approved in 2012/13 which were carried forward for spend in this financial year. It will be submitted to the Area Committee for Members reference. It is unavailable at the time of writing due to end of year financial reconciliation being currently completed.

Small Grants

- 2.8 Community organisations can apply for a small grant to support small scale projects in the community. A maximum of two grants of up to £500 can be awarded to any one group in any financial year, to enable as many groups as possible to benefit. These are approved by Councillors outside of the Area Committee meeting and are funded from a small grant pot set aside by ward members from their ward allocation. Details of spending for small grants will be included with this report as Appendix B in future

There are the following amounts remaining in the Small Grant pots:

Burmantofts & Richmond Hill	£2,000
Killingbeck & Seacroft	£5,000
Gipton & Harehills	£5,000

Community Engagement

- 2.9 The Area Committee approved an amount of £3,000 at its March 2012 meeting for spend on Community Engagement activities. There is £3,000 remaining in the Community Engagement pot
- 2.10 The funds are to be spent on room hire, refreshment and stationary costs associated with community meetings. Details of spend to date against this budget will be detailed in an appendix to this report.

Crime and Grime Tasking

- 2.11 Each of the priority neighbourhoods in the Inner East Area has a multi-agency tasking team which focuses on tackling crime, anti-social behaviour and environmental problems. Ward members have set aside a portion of their ward allocation to support the work of these teams, this pot is managed by the Area Support Team. Details of spend to date under this heading will be appended to this report, no spend has been made as yet.

Project Monitoring Update

- 2.12 Projects which are awarded wellbeing funding are required to submit project monitoring returns giving details of what the project has achieved. Project updates will be appended to this report for future meetings.

3.0 New projects for Consideration

- 3.1 **Project:** Lark in the Park
Organisation: Friends of East End Park
Ward affected: Burmantofts & Richmond Hill
Amount applied for: £1,000
Projected year of spend: 2013/14

Lark in the Park is a one day event for all the community to attend. The event will provide a number of activities for all the family to participate in. All the activities are free in order to encourage as many families and young people as possible to attend. The event is planned to take place on Saturday 20th July between 11.30am and 3.30pm in East End Park.

The event will provide DJ and art workshops, sporting activities, circus skills classes, musical performances, food stall and community stalls providing information about activities going on in the neighbourhood.

Ward Member recommendations: Ward members are supportive of the project. It contributes towards Best City..... to live

- 3.2 **Project:** BRH litter bins
Organisation: ENE Locality Team
Wards affected: Burmantofts & Richmond Hill
Amount applied for: £1,660.50
Projected year of spend: 2013/14

In response to requests made at recent BRH Community Leadership Team meetings Ward Councillors would like to support provision of a number of new litter bins in the area and there is no provision made for new litter bins in the core budget of the Environmental Locality Team.

The new style litter bins have two Perspex pockets, where posters advertising community and resident activities can be inserted. So, for example, if there is a local residents group in the area, they can put details on their next meetings in the bin pockets.

This grant would purchase 9 bins to be placed in agreed locations throughout the ward. They will be included on the core litter bin emptying routes.

Ward Member recommendations: Members are in favour of the scheme, it supports the city and Area Committee priority Best city... for communities.

- 3.3 **Project:** Haselwood Dene Underpass.
Organisation: Seagulls Re-Use
Ward affected: Burmantofts & Richmond Hill
Amount applied for: £3,619.23
Projected year of spend: 2013/14

The aim of this project is to improve the appearance of Haselwood Dene underpass by involving as many people from the local community as possible. This will include painting the exterior of the underpass, walls and hand rails; Working with a group of

up to 8 local volunteers to paint the interior of the underpass; and working with a variety of groups of local people to create a mural inside the underpass.

Ward Member recommendations: This project was instigated by local ward members and supports Best City... to live

- 3.5 **Project:** Tradex Sports Project
Organisation: LCC Youth Services
Wards affected: Gipton & Harehills
Amount applied for: £3,750
Projected year of spend: 2013/14

To continue the twice weekly provision for young people at the Muslim Cultural Society building in Harehills. The project is focused around sport, in particular football and badminton, but dependent upon young peoples preferences they are able to also use the multi sports facilities for other activities. The sessions attract up to 40 or 50 young people a night.

Ward Member recommendations: Ward Members are supportive of the project and would like to fund it in full, but would also like to look at the opportunity of the Youth Activity Fund, when more details are available, to see if some of the costs can be supplemented through this. The project contributes towards Best City For Children & Young people.

Corporate Considerations

4.0 Consultation and Engagement

In order for ward members to make an informed decision on wellbeing spending they are provided with details of the projects and the opportunity to discuss them at ward member meetings. The Neighbourhood Managers are also consulted to assess how the project supports the relevant Neighbourhood Improvement Plans.

4.1 Equality and Diversity / Cohesion and Integration

All projects funded by wellbeing monies must demonstrate:

- Equality and diversity issues have been considered in the planning of the project,
- How equality and diversity issues have shaped the project delivery;
- The impact of the project will be on different groups;
- How the project will promote good community relations between different groups and how barriers that might prevent their involvement will be overcome.

4.2 Council Policies and City Priorities

Wellbeing funding is used to support the priorities set out in the Inner East Community Charter which are agreed with the local communities of Inner East and key stakeholders. More detailed action plans, Neighbourhood Improvement Plans (NIPs) are prepared for each priority neighbourhood. Both the Charter and the NIPs support the Vision for Leeds.

4.3 Resources and Value for Money

Spending and monitoring of the Wellbeing budget is administered by the Area Management Team in accordance with the decisions made by this Area Committee.

4.4 Legal Implications, Access to Information and Call In

The Area Committee has delegated responsibility for taking of decisions and monitoring of activity relating to utilisation of capital and revenue well being budgets within the framework of the Council's Constitution (Part 3, Section 3D) and in accordance with the Local Government Act 2000.

There is no exempt or confidential information in this report.

In line with the Council's Executive and Decision Making Procedure Rules, agreed at Full Council May 2012, all decisions taken by Area Committees are not eligible for Call In.

4.5 Risk Management

All wellbeing funded projects must demonstrate that they have identified any potential risks for the project and what action would/will take to avoid or minimise them. Details of the risk assessments individual projects are available from the author of this report.

5.0 Conclusions

The well-being fund provides financial support for projects in the Inner East Area which support the priorities of the Community Charter and Neighbourhood Improvement Plans.

6.0 Recommendations

The Area Committee is requested to:

1. Consider the following project proposals and approve where appropriate the amount of grant to be awarded:

Lark in the Park	£1,000
BRH litter bins	£1,660.50
Haselwood Dene Underpass	£3,619.23
Youth Services Tradex Sports project	£3,750

7.0 Background documents ¹

None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works